

**DOR** Rhode Island Department of Revenue  
Lottery Division

Request for Proposals  
RFP #: 24-11

**Title** : Sports Wagering Study for Rhode Island Lottery  
**Name of Buyer** : Rhode Island Lottery  
**Location of Buyer** : 1425 Pontiac Avenue, Cranston, Rhode Island 02920  
**Name of Contact Person** : Mark A. Furcolo  
**Title of Contact Person** : Director

Submission deadline : 2:00 PM on November 7, 2024

Pre-bid Proposal Conference : None

Questions : Potential Bidders may ask questions and seek clarification, in accordance with the directions provided in this Request for Proposals (“RFP”), regarding this solicitation before submitting their response proposal. For the purposes of this document, the term "Bidder" refers to any individual, firm, corporation, or other entity submitting a proposal in response to this solicitation.

Questions concerning this solicitation must be sent to and received by the Lottery, to the attention of Terri Kiernan at [tkiernan@rilot.ri.gov](mailto:tkiernan@rilot.ri.gov) no later than October 15, 2024. Questions should be submitted in a *Microsoft Word* attachment. Please reference the RFP# 24-11 on all correspondence. Answers to any questions received will be provided by October 22, 2024 and posted as an addendum to this RFP.

**NO OTHER CONTACT WITH STATE PARTIES IN CONNECTION WITH THIS SOLICITATION IS PERMITTED. ANY UNAUTHORIZED CONTACT WITH STATE PARTIES MAY BE GROUNDS FOR THE DISQUALIFICATION OF THE BIDDER.**



# REQUEST FOR PROPOSALS

## Sports Wagering Study

### Section A - GENERAL INFORMATION

The purpose of this Request for Proposals (“RFP”) is to obtain proposals from qualified independent vendors to produce a Sports Wagering Study that recommends how to maximize the State of Rhode Island’s revenue by determining the optimal number of online sports wagering service providers in Rhode Island.

#### **1. INTRODUCTION**

In 2018, the Rhode Island General Assembly empowered the Rhode Island Lottery (“Lottery”) with operational and regulatory oversight and control over all aspects of sports wagering operations in the State. Retail sports wagering operations (“Retail sports wagering”) are restricted to the physical confines of the state’s two (2) Licensed Class III Gaming Retailers: Bally’s Twin River Lincoln Casino Resort located at 100 Twin River Road, Lincoln, R.I. (“Lincoln Gaming Facility”) and Bally’s Tiverton Casino and Hotel located at 777 Tiverton Casino Boulevard, Tiverton, R.I. (“Tiverton Gaming Facility”).

In 2019, the Rhode Island General Assembly further empowered the Lottery to operate and regulate online sports wagering (“Online sports wagering”) throughout the State, which is currently offered within the State through a Lottery-operated system that permits sports wagering over the internet and via mobile applications using computers and approved mobile devices. Due to Rhode Island Constitutional requirement, it is mandatory that all servers initiating and receiving Online sports wagering wagers be physically located within the confines of the two Licensed Class III Gaming Retailers - the Lincoln Gaming Facility and/or the Tiverton Gaming Facility (collectively, “Host Facilities”).

The precise scope of permissible sports wagering options has been established through legislation and regulations as well as federal law.

Rhode Island currently has one (1) sports wagering platform, offering a product known as Sportsbook Rhode Island®, a collaboration of the Rhode Island Lottery, International Game Technology (“IGT”), and the Rhode Island affiliates of Bally’s Corporation (“Bally’s”) – the entity responsible for the State’s two Licensed Class III Gaming Retailers/Host Facilities. Sportsbook Rhode Island® provides both Retail sports wagering and Online sports wagering in the State.

IGT is the sports wagering service provider, utilizing its proprietary sports wagering systems and technology. IGT is responsible for customer registration, automated Know Your Customer (“KYC”) authentication, customer relationship management, sports wagering market creation, odds compilation and management, risk management, content management and bet settlement, some of which is subcontracted to Caesars Sportsbook (a.k.a. William Hill US). Bally’s is responsible for the retail sports books at the Host Facilities as well as providing certain Online sports wagering services such as oversight of patron financial transactions and accounts, fraud detection, funds management, and bank account management.

With respect to revenue, R.I. General Laws § 42-61.2-5 provides for the revenue allocations from Retail sports-wagering and Online sports-wagering revenue to the State, the sports



wagering service provider and the Host Facilities. Currently, the State receives 51%, IGT receives 32%, and Bally's receives 17% from Retail sports wagering and Online sports wagering. Sports wagering revenue is defined as the hold from Retail sports wagering and Online sports wagering less required payments to the Towns of Tiverton and Lincoln as well as approved marketing costs.

The Lottery is soliciting proposals from qualified bidders to conduct a Sports Wagering Study of the Rhode Island market, as part of the regional and national sports wagering markets, to determine the optimal number of sports wagering providers in Rhode Island to maximize revenue for the State as well as to forecast how much additional revenue would be garnered from having such recommended optimal number of providers, given any incremental costs which would need to be incurred.

The Sports Wagering Study should also provide expert assessments of the current operating model and revenue sharing structure to determine if it is economically viable for additional sports wagering provider(s) to enter the Rhode Island market, and to make recommendations for possible changes to the business model to generate more revenue for the State.

The awarding of any contract(s) pursuant to this RFP is made subject to the express condition that Retail sports wagering and Online sports wagering remain authorized in Rhode Island; and that, absent such authorization, any contract(s) awarded pursuant to this RFP shall not become effective or may become void.

## **2. RESPONSES**

Responses to this RFP are to be submitted no later than November 7, 2024, and they should include the following:

- Company information including: Company principals, background on those who will work on this project, references, planned and/or completed projects with a similar work scope, and any additional information that will help the Lottery in the selection process.
- Cost to provide the analysis/recommendation detailed in Section B below.
- Timeline required to produce the analysis/recommendation in Section B below.

Questions related to this RFP, as well as the responses to this RFP, should be e-mailed to:

[tkiernan@rilot.ri.gov](mailto:tkiernan@rilot.ri.gov)

A final decision will be made by the Lottery based on a number of factors, including, but not limited to, experience, timeline for delivery of final document, references, and price.



## **Section B - SCOPE OF WORK - BASE ANALYSIS AND REQUIREMENTS**

The overall objective of the analysis requested in this RFP is to have sufficient and comprehensive information so the selected vendor can provide the Lottery with an objective and supported written recommendation report on the feasibility and potential for increased sports wagering revenue to the State based on an optimal number of online sports wagering service providers authorized to operate in the State, given the competitive environment within the relevant market area. For clarity, sports wagering revenue is defined as the hold from Retail sports wagering and Online sports wagering less required payments to the Towns of Tiverton and Lincoln as well as approved marketing costs.

**Note:** The Selected Vendor must be available to provide follow-up consultation services to the Lottery related to the produced report, including, without limitation, testimony before the Rhode Island General Assembly, if requested.

At a minimum, the Sports Wagering Study report must include the following:

1. Review of the Rhode Island General Laws related to Retail sports wagering and Online sports wagering, including, without limitation, the calculation of sports wagering revenue as well as that the management of sports wagering bank account(s) is performed by the Host Facilities as required by statute.
2. Recognition of the Rhode Island Constitutional restrictions, including that all sports wagering servers must be physically located within the Host Facilities.
3. Analysis and recommendations for the responsibility of operational services, such as in-person KYC (when automated process fails to authenticate a potential registrant), oversight of patron financial transactions and accounts, and fraud detection, by any additional sports wagering provider(s). These services are currently performed by the Host Facilities.
4. Analysis and expert opinion, under the current revenue allocation, of the “attractiveness” of the Rhode Island sports wagering market to other sports wagering providers, if there is only one sports wagering provider in the State and if there are multiple sports wagering providers in the State.
5. Analysis and recommendations on the optimal number of Online sports wagering providers to be authorized in the State.
6. Financial analyses, recommendations on revenue allocation changes, if any, and projections of economic impact for the State to attract the optimal number of Online sports wagering providers. These should include projections, which will maximize sports wagering revenue to the State.
7. Analysis and estimates of promotional expenditures (as percentage of net revenue), for all scenarios proposed in Item #6 above.
8. Projected increase in Lottery staffing, if any, to support any additional sports wagering provider(s) given that the Lottery is the operator and regulator for sports wagering in the State.



## **Section C - INFORMATION TO BE PROVIDED WITH THE PROPOSAL**

The Lottery is committed to providing a wide range of lottery and gaming initiatives to gaming patrons while maintaining the highest standards of propriety and integrity in all aspects of its operations. The regulatory framework is designed to ensure and foster public confidence and trust in the integrity of the Lottery and gaming operations. The successful Bidder must demonstrate its ability and commitment to perform to these standards.

### **A. General Firm Information**

Provide a description of Bidder's firm, including the following information:

1. Name of the principal(s)/officers/directors (as applicable) of the firm.
2. Name, telephone number and email address of a representative of the firm authorized to discuss the Proposal.
3. Address of all offices of the firm.
4. Number of employees employed by the firm.
5. Date of establishment of the firm, and whether it is a public or private enterprise.
6. List of both current and past gaming operators, regulators and vendors with whom the firm has conducted business in the last three (3) years.
7. Summary of prior projects performed of a similar nature.
8. Inclusion of at least two (2) final reports issued (redactions are permissible) demonstrating the firm's ability to provide consultant services in the sports wagering industry.

### **B. Experience and Resources**

1. Describe the firm and its capabilities. In particular, describe the capacity and qualifications to perform the services requested under this RFP and comply with its technical requirements, including a detailed explanation of the firm's experience as a consultant in the sports wagering industry.
2. Indicate which principals and associates from the firm would be involved in providing the required services. Provide appropriate background information for each such person and identify their responsibilities. For each individual, please provide the following.
  - Name and job title
  - Summary biography describing the individual's qualifications and detailing their experience in the sports wagering industry and/or experience providing similar economic analysis requested under this RFP
  - Identify principal project responsibilities
3. Provide a detailed list of references, including a contact name and telephone number for organizations or businesses for whom the firm has performed similar work in the past three (3) years. Such references should include, for each client, the following:
  - Name of client

- Named client contact for reference purposes, plus contact details (email address and telephone number)
  - Licensed jurisdiction(s) under which such services were/are provided
  - Dates of services provided by Bidder
  - Services provided
4. Identify any conflict of interest that may arise as a result of business activities or ventures by your firm and associates of your firm, employees, or subcontractors. In particular, if the Bidder, parent company, or subsidiaries have been licensed or otherwise authorized to conduct sports wagering operations or other gaming operations, including the date of licensure or authorization, whether the license or authorization is still valid, and a description of any disciplinary actions taken by any regulatory agency against the Bidder or its owners, partners, officers, directors, employees or agents and its subcontractors for this Proposal, if any. Describe how your firm will handle actual and or potential conflicts of interest. Confirm that the firm does not have any conflict of interest that would arise if the Bidder is awarded this contract.

**C. Cost Proposal**

1. Provide a cost proposal for the required services described in this RFP.
2. In the event the selected Vendor is required to testify, separately provide the maximum cost per appearance including reasonable travel, lodging, and meals.

**D. Timeline**

1. Provide a timeline for conducting the relevant review, research, recommendation development, drafting of the report, and finalizing the report (subject to Lottery's approval) requested under this RFP from the date of the award (in calendar days from the date the vendor is notified of the award). Bidders are advised that time is of the essence.



**Section D – EVALUATION AND SELECTIONS**

Technical proposals must receive a minimum of 60 out of a maximum of 80 points to advance to the cost evaluation phase. Technical proposals scoring less than 60 points shall not have the accompanying cost proposals opened or evaluated; such proposals shall not receive further consideration.

Technical proposals scoring 60 points or higher shall have the cost proposals evaluated and assigned up to a maximum of 20 points bringing the total potential evaluation score to 100 points.

Proposals shall be reviewed and scored based upon the following criteria:

<b>Criteria</b>	<b>Possible Points</b>
Firm Background and Capability	15
Staff Qualifications	15
Professional References	10
Demonstrated understanding of the RFP requirements	10
Quality of Sample Reports	15
Timeline	15
<b>Total Possible Technical Points</b>	<b>80</b>
Cost	20
<b>Total Possible Evaluation Points</b>	<b>100</b>

## **Section E - INSTRUCTIONS**

- A. Potential Bidders are advised to review all sections of this RFP carefully and to follow instructions completely, as failure to make a complete submission as described herein may result in rejection of the proposal.
- B. Responses will be evaluated on the relative merits of the proposal, in addition to cost. The Lottery intends to conduct a comprehensive, fair, and impartial evaluation of proposals received in response to this RFP.
- C. Alternative approaches and/or methodologies to accomplish the desired or intended results of this RFP are solicited. However, proposals that materially depart from or alter the terms, requirements or scope of work defined by this RFP may be rejected as being non-responsive.
- D. All specified expenses/costs submitted by the Bidder or specified as a requirement in this proposal will be considered to be firm and fixed unless otherwise indicated in the Proposal.
- E. It is intended that an award pursuant to this RFP will be made to a Bidder who will assume responsibility for all aspects of the work. Subcontracts are permitted, provided that their use is clearly indicated in the Bidder's proposal and the subcontractor(s) to be used is/are identified in the proposal.
- F. The laws of the State of Rhode Island shall govern any contract(s) resulting from this RFP, including, but not limited to, the General Conditions of Purchase (220-RICR-30-00-13).
- G. All proposals shall be submitted in English.
- H. Bidders are advised that all materials submitted to the Lottery for consideration in response to this RFP may be considered public records as defined in R.I. Gen. Laws § 38-2-1, *et seq.* ("Access to Public Records Act") and may be released for inspection upon request. In the event that a Bidder desires to claim that portions of its submitted information are exempt from public disclosure, it is incumbent upon the Bidder to identify such information with specificity. Any information submitted in response to this RFP that Bidders believe is exempt from disclosure under R.I. Gen. Laws § 38-2-1, *et seq.*, such as trade secrets or commercial or financial information that is of a privileged or confidential nature, should be clearly marked as such. Bidders must include a privilege log and provide a brief explanation as to why each portion of information that is marked should be withheld from public disclosure, providing the particular exemption(s) from disclosure upon which the claim is made. Notwithstanding that a Bidder has identified a document or information, or any portion thereof, as confidential or proprietary or otherwise not public under R.I. Gen. Laws § 38-2-1 *et seq.*, upon receipt of an Access to Public Records Act request, it is the Lottery that makes the decision as to whether or not the document or information is not public under the Access to Public Records Act. Bidders are advised that the Lottery may release records marked confidential by a Bidder upon a public records request if the Lottery determines the marked information does not fall within a category of applicable exemption to R. I. Gen. Laws § 38-2-1, *et seq.* Failure to mark records and provide a privilege log and accompanying explanation may result in the release of documents without review by the Lottery. The Lottery's decision to exempt a record from public disclosure is subject to judicial review. All decisions by the Lottery with regard to public records requests will be made in accordance with Rhode Island laws. If the public interest requires disclosure, a record will not be exempt from disclosure.



- I. Prior to the award of this bid, if a Bidder is an out-of-state Vendor that has not previously provided services to the Lottery, the Service Provider will be required in accordance with R. I. Gen. Laws § 7-1.2-1401 to file an Application for Certificate of Authority as a Business Corporation/Foreign Business Corporation with the Rhode Island Secretary of State, on its website, [www.sos.ri.gov](http://www.sos.ri.gov), and must remain a member in good standing. This will require an initial filing fee as well as yearly filing. For further information, contact the Secretary of State at (401-222-3040). An out-of-state Vendor must submit with the Proposal a certification stating that the Vendor agrees to abide by this condition if selected.
- J. All vendors must include, with their bid, confirmation that they have registered as a State vendor on the State Purchasing website – [www.purchasing.ri.gov](http://www.purchasing.ri.gov).
- K. In accordance with Chapter 18 of the Lottery’s Rules and Regulations, it is the policy of the Lottery to make every effort possible to assure the participation of vendors that qualify as minority business enterprises, veterans owned business enterprises, and small disadvantaged businesses as outlined in the State’s Department of Administration Procurement Regulations.
- L. In accordance with R.I. Gen. Laws § 37-2-13.1, Bidders must complete and submit the Supplemental Bidder Attestation form (attached hereto as Appendix A)
- M. Bidders must submit with their bid proposals a litigation bond in the amount of one-hundred-thousand dollars (\$100,000.00). A claim upon the bond may be made by the Lottery if:
  - 1. The Bidder brings any legal action or protest against the State of Rhode Island, Lottery, or any individual member thereof, or any employees of the Lottery, related to the award of the Contract; and
  - 2. The Lottery is the prevailing party at the conclusion of the litigation; and

The bond shall remain in effect two (2) years from the bid submission date. Bidders may request, and the Lottery may, but shall not be required to, grant, a release of the bond after six (6) months from the bid submission date in return for a release and covenant not to sue in a form acceptable to the Lottery. The Bidder may request such a release.

## **Section F - MISCELLANEOUS**

### **A. Acceptance of RFP Terms**

A proposal submitted in response to this RFP will be considered a binding offer. By submitting a proposal, each Bidder covenants and agrees that it fully understands and will abide by the terms and conditions of this RFP and it will not make claims for or have any rights to cancel or withdraw its proposal or for other relief due to any misunderstanding or lack of information. The signature of the Bidder or an officer of the Bidder legally authorized to execute contractual obligations will indicate acknowledgement of this condition.

### **B. Proposals Valid for One (1) Year**

All proposals submitted will remain valid for one (1) year from the date on which proposals are due unless the period is extended by mutual agreement of the Lottery and the affected party.

### **C. Proposal Opening**

Proposals will be subject to public opening. At the time the Lottery issues its intent to award notification, proposals may be viewed by written request to the Director.

### **D. Withdrawal of Proposals**

A Bidder may withdraw its proposal by written notice submitted on the Bidder's letterhead, signed by an authorized representative of the Bidder, delivered to the Lottery Director and received prior to the proposal submission deadline. The Bidder or its authorized representative may also withdraw its proposal in person prior to the proposal submission deadline, upon presentation of appropriate identification and evidence of authority satisfactory to the Lottery. Otherwise, proposals are considered to be irrevocable for a period of not less than one (1) year following the opening date, and may not be withdrawn, except with the express written permission of the Lottery.

### **E. Late Proposals**

Proposals pursuant to this RFP must be received by the Lottery no later than the Proposal submission deadline. Failure of a Bidder to submit its Proposal by the specified time will result in rejection. Proposals that are rejected for being late will be returned unopened to the Bidder.

### **F. Proposal Clarification Process**

The Lottery may request in writing, clarifications from Bidders for the purpose of resolving ambiguities or questioning information presented in the Proposals. Clarifications may occur throughout the Proposal evaluation process. Clarification responses shall be in writing and shall address only the information requested. Responses shall be submitted to the Lottery within the reasonable time stipulated at the occasion of the request.

Clarifications are for the purpose of resolving ambiguities and improving the understanding of the Lottery regarding a Proposal. In no case does the clarification permit revision or supplementation of the Proposal after submission. Clarifications are an opportunity to explain, but not enhance, the Proposal.



### **G. Disclosure and Ownership of Proposal Contents by the Lottery**

All matters set forth in a Proposal, including technical and price information, may be subject to disclosure after the Lottery's notification of its intent to award a Contract. All information in a Proposal and any Contract resulting from this RFP are subject to the provisions of Rhode Island's public records laws regardless of copyright status or Bidder designations on pages of the Proposal.

Any and all materials submitted become the exclusive property of the Lottery. The Bidder waives all rights relating to the Proposal, including without limitation, any and all rights of identification of authorship and any and all rights of approval, restriction or limitation on use unless prohibited by law.

### **H. Multiple Proposals from One (1) Bidder Not Allowed**

A Bidder shall submit only a single Proposal. Within the single Proposal the Bidder may identify options, including solicited and unsolicited products, services, and features that the Bidder believes may be appealing and useful to the Lottery.

### **I. Costs Associated with Proposal**

All costs and expenses associated with the preparation, development, or submission of bids, including but not limited to copying, postage and delivery fees, and all costs and expenses associated with any demonstrations or presentations that may be required by the Lottery shall be borne by the Bidder. The State and the Lottery assume no responsibility for these costs even if the RFP is cancelled and will not reimburse any Bidder for such costs.

### **J. Protest of Award**

Bidders that have submitted a Proposal may protest an award and signing of a contract. Eligible Bidders protesting award shall follow the procedures described herein. Protests that do not follow these procedures will not be considered. This protest procedure constitutes the sole administrative remedy available to Bidders.

Protests must be received within five (5) business days after issuance of the notice of intent to award the contract.

All protests must be in writing, signed by the protesting party or its authorized agent and submitted to the Lottery Director. The protest must state all facts and arguments on which the protesting party is basing the protest.

### **K. News Release Prohibition**

Bidders will not issue any news release or make any statement to the news media pertaining to this RFP, Proposal, proposed Contract or the work to be performed without the prior written approval of the Lottery.

## **Section G - RESTRICTIONS**

### **A. Communications**

Questions concerning this solicitation must be emailed to the Lottery to the attention of Terri Kiernan at [tkiernan@rilot.ri.gov](mailto:tkiernan@rilot.ri.gov) no later than the date and time indicated on Page 1 of this solicitation. No other contact with State parties is permitted. Please reference RFP # 24-11 on all correspondence.

### **B. Contact/Business Relationship with Lottery and State Officials**

1. Contact with any Lottery personnel or officials elected or appointed in the State of Rhode Island in an effort to influence the awarding of this bid shall be grounds for rejection of Bidder.
2. During the period from the RFP release until the signing of the contract, Bidders are prohibited from officially or unofficially making any employment offer or proposing any business arrangement whatsoever to any Lottery employee. A Bidder making such an offer or proposition may be disqualified from further consideration, or a contract signed pursuant to this RFP may be terminated.
  - i. Furthermore, for the duration of this RFP process, Bidders, their employees and any representative, designee or agent of the Bidder shall refrain from:
    1. Providing meals, entertainment, or paying for any other expenses for Lottery officers, employees, agents, or representatives.
    2. Providing gifts of any value to Lottery officers, employees, agents or representatives.
3. Any Bidders causing or attempting to cause a violation or circumvention of this ethical standard may, in the sole discretion of the Lottery, be disqualified from further consideration.



## **Section H - RFP SCHEDULE**

### **A. Event Dates**

1. The Lottery reserves the right to change the dates listed below. If changes are made, new dates will be posted on the Rhode Island State Purchasing Website; and all applicants known to have received the original RFP will be contacted.

- RFP Release - October 2, 2024
- Written Questions Due – October 15, 2024
- Responses to Questions Due – October 22, 2024
- Proposals Due – November 7, 2024
- Anticipated Award Date – No later than November 25, 2024

## **Section I - PROPOSAL CONTENTS, FORMAT, AND SUBMITTAL DATE**

### **A. Proposals Shall Include the Following:**

1. Technical Proposal - describing the qualifications and background of the Bidder and experience with and for similar projects, and all information described earlier in this solicitation.
  - a. One (1) Electronic copy on a USB marked "Technical Proposal – Original."
  - b. One (1) printed paper copy, marked "Technical Proposal - Original" and signed.
  - c. Two (2) printed paper copies.
2. Cost Proposal - A separate, signed and sealed Cost Table.
  - a. One (1) Electronic copy on a USB marked "Cost Proposal –Original."
  - b. One (1) printed paper copy, marked "Cost Proposal - Original" and signed.
  - c. Two (2) printed paper copies.

### **B. Formatting of Written Documents and Printed Copies:**

1. The Technical Proposal and Cost Proposal shall be typed.
2. All pages on the Technical Proposal are to be sequentially numbered in the footer, starting with number 1 on the first page of the narrative (this does not include the cover page or table of contents) through to the end, including all forms and attachments. The Bidder's name should appear on every page, including attachments. Each attachment should be referenced appropriately within the Proposal section and the attachment title should reference the Proposal section it is applicable to.
3. Technical Proposals and Cost Proposals must be submitted in separate envelopes, clearly marked "Sealed Bid RFP # 24-11– Technical Proposal" and "Sealed Bid RFP # 24-11– Cost Proposal" addressed to:

Mark A. Furcolo, Director  
Rhode Island Lottery  
1425 Pontiac Avenue  
Cranston, RI 02920

### **C. Deadline:**

1. The Bidder's Technical Proposal and the Cost Proposal must be received by the Lottery no later than 2:00 p.m., Eastern Time, on November 7, 2024. Any Proposals received after 2:00 p.m. Eastern Time on November 7, 2024, will not be accepted.



**Section J - QUESTIONS REGARDING THE RFP**

Questions concerning this solicitation must be emailed to the Lottery to the attention of Terri Kiernan at [tkiernan@rilot.ri.gov](mailto:tkiernan@rilot.ri.gov) no later than the date and time indicated on Page 1 of this solicitation. **No other contact with State parties is permitted.** Please reference **RFP # 24-11** on all correspondence. Questions should be submitted in writing in a Microsoft Word attachment in a narrative format with no tables.

# Appendix A





**Division of Purchases**  
One Capitol Hill | Providence, RI 02908 | (401) 574-8100  
Nancy R. McIntyre, State Purchasing Agent

**SUPPLEMENTAL BIDDER ATTESTATION**  
**R.I. GEN. LAWS § 37-2-13.1(b)**

In accordance with R.I. Gen. Laws § 37-2-13.1(b), I hereby certify that   
and its parent corporation, subsidiary, affiliates and/or subcontractors do not have a conflict of  
interest as defined in [Chapter 14 of Title 36](#) with any official, officer or agency in charge of the  
below-noted Request for Proposal, nor materially participated or was consulted with respect to the  
requirements, technical aspects or any other part of the formation and promulgation of the below-  
noted Request for Proposal.<sup>1</sup> Further and if applicable, the below-noted Request for Proposal does  
not relate to any audit, examination, independent verification, review, or evaluation of  
’s work, financials, or operations performed on behalf of the State of  
Rhode Island or any official, officer, or agency.

By signature below, I attest that the information provided above is true and correct to the best of  
my knowledge. Further, I attest that I am authorized to make such attestation on behalf of and in  
the interest of .

So attested on this  day of  in the year 20.

AUTHORIZED SIGNATORY NAME (PRINTED):

AUTHORIZED SIGNATURE:

SOLICITATION NUMBER/TITLE:

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<sup>1</sup> A “conflict of interest” occurs when private interests or relationships interfere in any way with the interests of the State. Simply being a current vendor or a past vendor of the State does not in itself cause a conflict requiring preclusion. Additionally, formal responses to a Request for Information (RFI) issued by the Division of Purchases does not constitute “participation” or “consultation” with respect to a future RFP and does not disqualify a vendor from future participation from a subsequent RFP.